

NCPA Virtual Programs Code of Conduct

NCPA is committed to providing a safe, productive, and welcoming environment for all meeting participants and NCPA staff. All attendees, including, but not limited to, speakers, volunteers, exhibitors, NCPA staff members, service providers and all others are expected to abide by this Virtual Programs Code of Conduct. This Policy applies to all NCPA meeting-related events, including those sponsored by organizations other than NCPA but held in conjunction with NCPA events, on public or private platforms.

NCPA has no tolerance for any form of discrimination or harassment, including but not limited to sexual harassment by attendees or our staff at our meetings. If you experience harassment or hear of any incidents of unacceptable behavior, NCPA asks that you inform Beverly Martin, Chief of Staff, Beverly.martin@ncpa.org, 703.838.2685 or Aimee Hickox, Director of Meetings and Conventions, aimee.hickox@ncpa.org, 703.838.2693.

Unacceptable behavior is defined as:

- Discrimination, harassment, or intimidation in any form.
- Verbal abuse of any attendees.
 - Examples of verbal abuse would be comments related to gender, disability, physical appearance, sexual orientation, body size, race, religion, national origin, threatening or stalking any attendee.
- Disruption of presentations during sessions, in the exhibit hall, or at other events organized by NCPA throughout the virtual meeting. All participants must comply with the instructions of the moderator and any NCPA virtual event staff.
- Presentations, postings and messages should not contain promotional materials, special offers, job offers, product announcements, or solicitation for services. NCPA reserves the right to remove such messages and potentially ban sources of those solicitations.
- Participants should not take screen shots or copy Q&A or any chat room activity that takes place in the virtual space.

Finally, NCPA reserves the right to take any action thought necessary and appropriate, including immediate exclusion from the meeting without notice or refund, in response to any incident of inappropriate behavior, and NCPA reserves the right to forbid attendance at any future meeting, virtually or in person.